

**ICC – SW Minnesota
Membership Meeting Minutes**

January 9, 2008

Redwood Falls Community Center

- I. Introductions** – Members present stated their names and where they were employed.
- II. Agenda** – Motion made, seconded and unanimously carried to approve the agenda with the addition of an ICC report under Committee Reports.
- III. Meeting minutes** – Motion made, seconded and unanimously carried to approve the November 21, 2007 meeting minutes as written.

The 2008 Officers were installed.

IV. Reports –

- A. Treasurers Report** – Executive Treasurer Mark Hensen presented the Treasurer’s report. Motion made, seconded and unanimously carried to approve the Treasurer’s report as presented.

Hensen also presented the Chapter with a 2008 proposed budget for review and approval. After much discussion, motion made and seconded to approve the proposed 2008 budget with the following changes: \$500 be added for Lenny Rutledge to attend the ICC Code Hearings in California, Chapter assistance for members to attend the ICC ABM be changed from \$1,000 to \$1,500, Chapter assistance for the promotion of the ICC ABM be changed from \$300 to \$1,000.

Motion failed due to lack of majority vote.

Motion made, seconded and unanimously carried to approve the proposed 2008 budget as presented.

- B. Officers’ Report** – Announcement was made that Lenny Rutledge would be receiving \$500 from the Chapter to attend the ICC Code Hearings in California.
- C. DOLI-BCSU** – None
- D. DOLI-Plumbing Division** – Mike Freiderich reviewed the licensing and bonding requirements for plumbing contractors.

Announcement was made that a new Plumbing Advisory Council has been established to address plumbing codes, plumbing fees, etc. Ken Kammerer is a serving on this Council.

E. Education Reports

1. **State** – None
2. **Chapter** - Chapter members were reminded to be thinking of topics for our 2008 ICC free-day of education.
3. **AMBO** – ICC Region III Educational Institute will begin February 4, 2008.

F. Committee Reports

1. **Code Development** – None
2. **IRC** – None
3. **IBC** – None
4. **Uniformity** – None
5. **Disaster Preparedness** – None
6. **Legislative** – None
7. **AMBO** – Pat Parsley reported that AMBO was taking an active role organizing the 2008 ABM. He encouraged the Chapter to provide financial assistance to AMBO to help meet their goals and objectives. He also encouraged members to attend the ABM.
8. **ICC** – Greg Johnson said that participation was low for Minnesota Building Officials serving on various ICC committees. He encouraged more applications be made so Minnesota had a bigger voice at the ICC level.

Announcement was made that ICC would be mailing out the Minnesota amended IBC and Accessibility Code very soon for those that ordered them.

V. Unfinished Business

- A. ATC-45 Field Manual Discussion – Tabled to next meeting.

- B. “Sunshine Fund” discussion – Tabled to next meeting.

VI. New Business

- A. Discussion occurred about utilizing the AMBO Website to advertise and promote SW Chapter news and events. Motion made, seconded and unanimously carried to advertise and promote the SW Chapter through the AMBO website.
- B. Discussion occurred regarding adopting an ICC logo for our Chapter to be put on banners, letterheads and pins. If approved, ICC will provide the Chapter a banner with the logo and the Chapter name. Motion made, seconded and unanimously carried to adopt an ICC logo with our Chapter name incorporated on the logo. SW Chapter officers shall coordinate with ICC for final design and implementation.
- C. Discussion occurred as to where help was needed in preparation for this year’s ICC ABM. Lenny Rutledge was going to contact Pat Higgins to get more information and report back to the Chapter.
- D. Discussion occurred regarding compiling a fee schedule comparison for SW Minnesota jurisdictions. Mark Hensen said that he has started gathering information and will complete the report sometime soon.
- E. Chapter members congratulated Bud Warmka on his retirement.

VII. Adjournment – Motion made, seconded and unanimously carried to adjourn the meeting.